



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	TROWBRIDGE AMATEUR SWIMMING CLUB		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Amateur Sports Club		

2. Your project

Project Title/Name	Trowbridge ASC Open Meet		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	We want to organize a Licensed Open Swimming Meet (a competitive event over two days, licensed by the ASA, open to all swimmers) Jun/Jul 2012., the year of the Olympics and annually thereafter. The aim is to enhance the profile of Trowbridge ASC within the local community and wider surrounding area, and to ensure that the County Town runs it's own licensed meet thereby raising the towns profile. This meet would bring visitors to the Town. We aim to provide competitive opportunities, build positive social relationships and encourage local people to become involved in sport/swimming in Trowbridge.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	TROWBRIDGE		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	CLARENDON SWIMMING POOL
When will your project take place?	June/July 2012
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	SWIMMERS HAVE TO TRAVEL TO SWINDON, CORSHAM AND SALISBURY, OR COUNTIES SURROUNDING WILTSHIRE TO ENTER A LICENSED MEET AT PRESENT. THE OPPORTUNITY FOR THEM TO GAIN NATIONALLY RECOGNISED TIMES AND FOR THE YOUNGSTERS TO GET THEIR FIRST TASTE OF COMPETITIVE SWIMMING, ALL IN THEIR HOME POOL, WOULD BE OF HUGE BENEFIT TO THE CLUB AND ITS 300 SWIMMERS.WE HAVE ORGANISED A ONE DAY FRIENDLY INVITE ONLY MEET TO GUAGE LOCAL INTEREST AND HAVE HAD A GOOD RESPONSE FROM CLUBS INVITED AND ALSO ENQUIRES FROM OTHER LOCAL CLUBS. THIS MEET WILL ENABLE LIKE-MINDED CHILDREN TO EXPERIENCE THE THRILL OF COMPETITION, THE BENEFIT OF SELF DISCIPLINE AND GIVE THEM CONFIDENCE AND SELF BELIEF WHICH COMES FROM THE SATISFACTION OF ATTAINING THEIR OWN PERSONAL GOALS AND WILL ALSO PROMOTE THE BENEFITS OF LEADING A HEALTHY LIFESTYLE. THEY MAY ALSO GET THE OPPORTUNITY TO COMPETE ALONGSIDE OTHER HIGH PERFORMANCE SWIMMERS GAINING INSPIRATION FROM THEM. TRAVELLING SHORTER DISTANCE WILL IMPACT POSITIVELY ON POLLUTION.
How many people will benefit from your project?	CIRCA 200 local + 100 from nearby
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areboards Please provide a reference/page no.	BY SATISFYING our Vision and priorities: the future direction for Wiltshire (The Wiltshire Community plan 2011-2026) Pgs 10 (people 1,2&4)& page13point9
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Any other information about your project. THERE ARE SIGNIFICANT ONE-OFF COSTS INVOLVED IN RUNNING THE FIRST OPEN MEET, BUT SUBSEQUENT REGULAR (ANNUAL) EVENTS WOULD BE SELF-FINANCING FROM THE ENTRY FEES ADDITIONAL FUNDRAISING IN THE FORM OF BAG PACKS, SPONSORED SWIMS ETC. WILL BE USED TO HELP WITH THE COST OF REPLACING WORN EQUIPMENT IN FUTURE YEARS	

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="1"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text" value="7"/>	Female	<input type="text" value="10"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text" value="2"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

YES- It is anticipated that the entry fees to compete will cover the ongoing running costs once the initial set up costs have been met in the first year.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

We will analyse the number and demograffix of the entries to the first open meet and devise a survey to be given to coaches from visiting clubs to complete . We will also obtain feedback from the volunteers and a selection of competitors to guage interest and success but also to build on for future years.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Cash 4 Clubs

1000

decision awaited

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month: SEP	Year: 2010 & 2011
A - Total income:	£90145.12	£110907.53
B - Minus total expenditure:	£ 102051.33	£109509.37
Surplus/deficit for year: (A minus B)	£11906. DEF	£1398.16SURP
Free reserves currently held:	£4000 as at 14/1/12	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
TRAIN & KIT NEW LIFE GUARDS (10)	£3,184	Own fundraising/reserves	C	£1,511
TRAIN & KIT NEW OFFICIALS (10)	£900			£
PA SYSTEM	£350	Parish/town council		£
12 x SWIM BLOCKS	£6,432			£
ELECTRONIC STARTER	£855	Trusts/foundations		£
STOPWATCHES 15	£450	cash 4 clubs	P	£1,000
POOL HIRE 6 LANES 2 DAYS	£1,000	In kind	c	£1,250
PROMOTIONAL MATERIALS& PRINTER	£500	Future fundraising	P	£2,682
MEDALS	£1,122	Other		£
INSURANCE(year)	£400	SWIMMERS ENTRY FEES	P	£3,000
SUNDRY COSTS(REFRESHMENTS)	£150	SPECTATORS ENTRY	P	£1,200
CONTINGENCY	£500	KIT/REFRESHMENTS/RAFFLE	P	£200
Total Project Expenditure	£15,843	Total Project Income		£10,843

Total project income B	£10,843
Total project expenditure A	£15,843
Project shortfall A – B	£5,000
Grant sought from Wiltshire Council Area Board	£5,000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 14/01/2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)